

Building Committee Meeting

8/11/08

Town Office Building

Present: Joe Fiala, Don Burke, Sherry Burdick, George Malette

Guests: Fred Ventresco, Malcolm Wright

Meeting called to order at 5:10 pm

First item is to examine bids for fire alarm system for Town Office Building. 3 bids received as follows:

Electronic Security Protection, cost \$10,945

Bedford Alarms, cost \$22,830

East Coast Security, co

st \$17,626

Discussed that bids are not equivalent; there are differences that need examination.

Malette appreciates that the bid from Electronic Security Protection includes floor plans. Ventresco added that this is the company used by Henniker.

Discussion of Fire Protection Engineer's report to the Fire Marshall, dated July 30, 2008.

Malette would like to itemize list by projects done, projects to be done this year, and those done beyond this year.

Discussion ensued on individual items.

Items that are top priority (immediate action) are labeling electrical panel, install permanent heat in the basement, electrician install outlets, fire alarm system, emergency lighting, exit signage, cable room rewiring.

Items that cannot be done this year or require warrant articles are: painting or clearcoating woodwork, hire engineer to test fire escape, bring walls and doors into compliance, sheathing in electrical closet, water filter equipment closet and dog house, windows above doors need to be made compliant, relocation of Food Pantry, make second floor ADA compliant, and replace all combustible materials with Class B materials (walls and doors).

Malette suggests waiting to recommend a bid for the alarm system until we get a recommendation from the Fire Protection Engineer (DeBlois) to make sure that they meet the needs of the Fire Marshall.

Ventresco will get bids to DeBlois for a recommendation and for assurance that they meet code.

Discussed the amount of funds in the Building Fund. Consensus that items included in the flyer are priority; that the Town Office fire code issues would be addressed as funds are available. Malette estimates there should be approximately \$31,000 for Town Office after other projects are completed.

Meeting adjourned at 6:15 pm
addressed as funds are